

## INDUSTRY PROCESS GROUP

DATE	<b>11 April 2024</b>
TIME	<b>14:00 – 16:00</b>
LOCATION	<b>Teams</b>
CHAIRPERSONS	<b>Tom Merritt (TOTSCo), Jack Abbotts (OTA2)</b>
MEMBERS PRESENT	<b>Niall Gillespie (BT), Seng Lee (TalkTalk), David Stewart (Sky), Mark Delo (NowYoYo), Hema Kariyappa (Vodafone), David Stubbs (VMO2), Mel Buckley (VMO2), Jonathan Davies (TalkTalk), Marcel Horst (CWP),</b>
MEMBERS ABSENT	<b>Joe Karthaus (Truespeed),</b>

## AGENDA ITEMS

- 1) UPDATE ON OUTSTANDING TASKS
- 2) FINAL REVIEW OF FWA GUIDANCE NOTE/MESSAGE EXAMPLES UPDATE AND NUMBER PORTING V1.2 IF NECESSARY
- 3) GENERAL DISCUSSION AROUND SCHEMA VALIDATIONS AND HIGH RATES OF MESSAGE REJECTIONS IN TESTING
- 4) PRELIMINARY DISCUSSION AROUND RES TO BUS/BUS TO RES SWITCH SCENARIOS

## MINUTES/NOTES

AGENDA ITEM	<b>1</b>
DISCUSSION POINT	Update on outstanding tasks
CONCLUSION/ RECOMMENDATION	TOTSCo confirmed update on group membership. TOTSCo gave minor update on CR progress. Group reiterated importance of 9006 response code containing code and text
ACTION	TOTSCo and OTA2 to review applicants with likely start date of 17/04

AGENDA ITEM	<b>2</b>
DISCUSSION POINT	Final review of FWA guidance note/Message Examples update and Number Porting v1.2 if necessary
CONCLUSION/ RECOMMENDATION	Group considered additional comments on draft document and message examples. As well as updates to be made to the NP guide
ACTION	Group to comment on FWA note and message examples update by end of the week or we proceed to publication Group to make minor wording change to separate NP best practice guide regarding returning of CUPID

AGENDA ITEM	<b>3</b>
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DISCUSSION POINT	General discussion around schema validations and high rates of message rejections in testing
CONCLUSION/ RECOMMENDATION	Group discussed behaviour observed in testing around high volumes of rejected messages. Group have already published guidance around this, but considered if there was anything else that could be done. Group suggested updated wording in the swagger file and publishing a bulletin.
ACTION	Group to work on this ahead of next call
AGENDA ITEM	<b>4</b>
DISCUSSION POINT	Preliminary discussion around res to bus/bus to res switch scenarios
CONCLUSION/ RECOMMENDATION	Group considered these scenarios at a high level ahead of further calls
ACTION	Formal discussions to occur in May regarding this topic. GPLB members to share slides with IPG when available
	<b>Upcoming Group Actions/Agenda</b>
Open Points	- GROUP TO CONSIDER TOPICS FOR FURTHER GUIDANCE

## Glossary

OTS = One Touch Switch

CP = Communications Provider

OTA2 = Office of the Telecommunications Adjudicator

TOTSCO = The One Touch Switching Company Ltd

Industry Process (or "IP") = OTS Industry Process. The latest version can be found at <https://totsco.org.uk/process-technical-documents/>

Change Control Process: the process governing changes to the OTS Industry Process, which can be found at <https://totsco.org.uk/process-technical-documents/>