

INDUSTRY PROCESS GROUP

DATE	26 June 2024
TIME	15:00 – 16:00
LOCATION	Teams
CHAIRPERSONS	Tom Merritt (TOTSCo), Jack Abbotts (OTA2)
MEMBERS PRESENT	David Stubbs (VMO2), Niall Gillespie (BT), Hema Kariyappa (Vodafone), Mark Delo (NowYoYo), Jonathan Davies (TalkTalk), Richard Fletcher (Grain Connect),
MEMBERS ABSENT	Joe Karthaus (Truespeed), David Stewart (Sky), Marcel Horst (CWP), Mel Buckley (VMO2), Gyanesh Pandey (iconectiv),

AGENDA ITEMS

- 1) UPDATE ON OUTSTANDING ACTIONS
- 2) FINAL REVIEW OF GUIDANCE ON ACCEPTING MESSAGES
- 3) POTENTIAL REVIEW OF SHORT CLARIFICATION NOTE ON API SPEC INTEGER/"STRING" ISSUE
- 4) AOB

MINUTES/NOTES

AGENDA ITEM	1
DISCUSSION POINT	Updates on outstanding actions
CONCLUSION/ RECOMMENDATION	TM provided overview of outstanding actions
ACTION	Group to consider any questions for the GPLB presentation on bus to res / res to bus switches Group to add FWA message example Group to update appendices of NP guide

AGENDA ITEM	2
DISCUSSION POINT	Final review of guidance on accepting messages
CONCLUSION/ RECOMMENDATION	Group reviewed draft guidance note in preparation for release within a week
ACTION	TOTSCo to check with Tech M around technical statements, specifically to confirm the three second response timeout

AGENDA ITEM	3
DISCUSSION POINT	Potential review of short clarification note on API spec Integer/"String" issue
CONCLUSION/ RECOMMENDATION	Group had no comments on the content of the note, but questions around if it is worth issuing. Issuance would be a technical note from TOTSCo/Tech M, not a group task

ACTION	TOTSCo to share note, Group to consider if it is worth publishing or if it will potentially cause confusion rather than resolve it
AGENDA ITEM	4
DISCUSSION POINT	AOB
CONCLUSION/ RECOMMENDATION	Group further discussed ramp and trials situation whereby the directory does not distinguish between the two TOTSCo and OTA2 confirmed discussions around this are ongoing at various different levels and this would be addressed more formally in the delivery and big four discussions rather than the process group Group also discussed pattern of behaviour observed in integration testing whereby empty alternativeswitchorder objects are being returned in match confirmation
ACTION	Group to consider amending CR to make problem statement clearer
	Upcoming Group Actions/Agenda
Open Points	<ul style="list-style-type: none"> - GROUP TO CONSIDER TOPICS FOR FURTHER GUIDANCE - GROUP TO REVIEW GUIDANCE

Glossary

OTS = One Touch Switch

CP = Communications Provider

OTA2 = Office of the Telecommunications Adjudicator

TOTSCo = The One Touch Switching Company Ltd

Industry Process (or "IP") = OTS Industry Process. The latest version can be found at <https://totsco.org.uk/process-technical-documents/>

Change Control Process: the process governing changes to the OTS Industry Process, which can be found at <https://totsco.org.uk/process-technical-documents/>