

TOTSCo Bulletin No 81
Date: 20 February 2025
Subject: Clarification: Document Freeze Lifted

We would like to clarify that the document freeze, which was announced in [Bulletin 30](#) and began on 6 October 2023, ended at One Touch Switch go-live on 12 September 2024. The document freeze applied to all mandatory OTS documents, listed in the table below.

Document Title	Version
TOTSCo API Specification	1.1a
OTS Message Specification	1.1c
OTS Response Codes	1.0
OTS Industry Process	4.3
OTS Industry Process Flows	4.3
One Touch Switch Message Delivery Policies	1.0

We are now therefore ready to process change requests relating to these documents and indeed across all aspects of our OTS processes and systems. All change requests will follow the rigorous [OTS Industry Change Control Process](#) to ensure they are carefully managed and assessed.

Wherever a change is approved, depending on its impact, it will be subject to a notice period and a feedback window. This gives you time to raise any concerns and prepare your systems and processes.

Submitting a change

If you wish to submit a change request, please review the [Change Control Process](#), complete a [Change Request Form](#) and send it to enquiries@totsco.org.uk.

TOTSCo
February 2025

